Annual Meeting & Board Election: Agenda

Heron Bend Commons Homeowners Association, Inc. · Monday, November 16, 2026 · 7:00 to 8:30 PM · Clubhouse main hall, 100 Heron Way

Owners vote; everyone is welcome. Doors and owner check-in open at 6:30 PM. Please bring your access card or a photo ID so we can check you in quickly.

Agenda

1. **7:00 · Welcome and quorum check.** Call to order by Dana Whitfield, President. The Secretary confirms proof of notice and that a quorum of 64 homes is present in person or by proxy (Bylaws Section 4.4).
2. **7:15 · The year in review.** Highlights from the Board and the management office: the resident app and website, maintenance response times, the pool resurfacing, the landscaping contract, and storm readiness.
3. **7:45 · Board election: two seats.** Introduction of the candidates (Ray Castillo, Nadia Okafor and Henry Walsh), two minutes each. Ballots are collected and counted by volunteer owners who are not candidates. Results are announced before adjournment.
4. **8:15 · Open forum.** Questions and comments from owners and residents, up to three minutes each. Questions submitted in advance through the resident app are answered first.
5. **8:30 · Adjournment.**

Before the meeting

- **RSVP** in the resident app so we can plan seating and refreshments.
- **Can't attend?** Owners can vote by proxy. Download the proxy form from the meeting page in the app, sign and date it, and give it to the Secretary before 7:00 PM on the night of the meeting (Bylaws Section 4.6).
- **Candidate statements** for members are on the meeting page in the resident app.
- **Questions for the Board** can be submitted on the meeting page until noon on the day of the meeting.

Accessibility and languages

The main hall is wheelchair accessible from the parking-side entrance. Spanish and Haitian Creole interpretation is available; let the office know by Friday, November 13. The meeting will also be streamed by video for residents who cannot attend in person; video attendance does not count toward the quorum.